

**WEDGEWOOD COVE AT SHENANDOAH ARCHITECTURAL APPROVAL REQUEST**  
Questions regarding this form please contact: Consolidated Community Management at 954-718-9903 or  
Email: [office@ccmfla.com](mailto:office@ccmfla.com)

HOMEOWNER: \_\_\_\_\_ AccountNo.: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

Home Phone: (    ) \_\_\_\_\_ Cell Phone: (    ) \_\_\_\_\_ Fax: (    ) \_\_\_\_\_ Email: \_\_\_\_\_

**DESCRIPTION OF IMPROVEMENT** (check appropriate box): Fence ☐ Driveway Modification ☐  
Landscaping Modification ☐ Painting ☐ Pool ☐ Roof Modification ☐ Screen Enclosure  
☐ Storm Shutters ☐ Other ☐

**Brief Description:**

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**Please Forward the Required Documents to Property Manager, Attention: Architectural Approval Department**

**REQUIRED DOCUMENTS:**

1. A copy of your lot survey with the exact location of the proposed improvement drawn "to-scale" **in a clear and legible manner.**
2. A copy of your warranty deed.
3. A copy of the proposal for the improvement or change with full sets of plans, drawings and/or specifications.
4. The name, address and telephone number of any contractor performing the improvement.
5. If you are doing the work yourself include a detailed description along with a sketch or drawing of the improvement or change.
6. Hurricane shutter applications must include a copy of the NOA (from your shutter company) and a diagram of all openings that will have shutters.
7. If you are painting your home please provide a picture of your house that shows the color of the roof as well as color samples indicating which color is for the house and which is for the trim?
8. If the improvement or any part thereof will be located within five (5) feet of the neighboring property, the improvements relationship to the property should be shown in your sketch. If you live on a corner lot and the street is on the side of your proposed improvement, please indicate this in your drawing.

**I have read the above application. If approval is granted, I agree to comply with the following conditions.**

1. An approval is only valid for sixty (60) days unless otherwise specified.
2. I must obtain any permits required from the City, County, or other governmental agencies for implementation of my improvement.
3. No changes may be made in plans after approval without the prior written consent of Wedgewood Cove HOA.
4. I am responsible for any and all damage to underground utilities, including sewer, water, cable, electric and telephone.
5. I must remove all debris (concrete, fill, etc.) from the area around my home and re-sod any areas that are destroyed or damaged.
6. I am responsible for any damage that may be caused to the sidewalks or roadway from heavy equipment or debris.
7. I may not alter the drainage of my property or my neighbor's property.
8. I must adhere to the final inspection and approval of Wedgewood Cove HOA after construction of my improvement is completed.
9. I am responsible to maintain the alteration.

**PLEASE NOTE:** Other Conditions May Be Applicable. These Conditions Will Be Determined and Stipulated on An Individual Basis.

**ACKNOWLEDGMENT**

I \_\_\_\_\_ hereby make application for approval pursuant to the regulations governing my association Wedgewood Cove HOA., for the architectural changes noted above. If said approvals are granted, I agree to comply with the conditions stipulated herein. I further understand that may be prosecuted by my association should I fail to comply with the covenants and restrictions of the association, or I intentionally misrepresent information on this form.

SIGNATURE OF APPLICANT: \_\_\_\_\_ DATE: \_\_\_\_\_

*Approved By:* \_\_\_\_\_  
Signature

*Name:* \_\_\_\_\_  
Print Name

*Date:* \_\_\_\_\_

*Denied By:* \_\_\_\_\_  
Signature

*Name:* \_\_\_\_\_  
Print Name

*Date:* \_\_\_\_\_

*Approved By:* \_\_\_\_\_  
Signature

*Name:* \_\_\_\_\_  
Print Name

*Date:* \_\_\_\_\_

*Denied By:* \_\_\_\_\_  
Signature

*Name:* \_\_\_\_\_  
Print Name

*Date:* \_\_\_\_\_

*Comments:* \_\_\_\_\_

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